

**Greater Bridgeport Regional Planning Agency
Regular Board Meeting
July 22, 2009 - 6:30 PM
Greater Bridgeport Regional Planning Agency Conference Room
525 Water Street
Bridgeport, CT 06604**

Minutes

Members Present:

Bridgeport: Anne Phillips, Vice Chairman
Easton: Peter Neary, Wallace Williams, Treasurer
Fairfield: Michael Giaquinto, Doug Jones, Jill Kelly
Monroe: Raymond McPadden
Stratford: Edward Ward
Trumbull: Anthony Chory, Frederick Garrity, Chairman, Guy Rocco

Members Absent:

Bridgeport: Carolyn Taylor, Patricia Fardy, Carmen Hatton (unexcused), Jose Pires (unexcused)
Easton: None
Fairfield: None
Monroe: J. P. Sredzinski
Stratford: Laurie Goodsell, Laura Hoydick
Trumbull: None

Staff Present: Mark Nielsen, Executive Director

I. Approval of Meeting Minutes

By motion made by Mrs. Kelly, seconded by Mr. Giaquinto, the Agency voted to approve the minutes of the June 24, 2009 Regular Board Meeting.

One abstention - Anne Phillips

The motion carried.

II. Communications and Announcements

The Chairman informed members that two (2) referrals were received by the Agency after the agenda was mailed. In the future the Executive Director will Email late referrals, referencing subject matter, to Agency members so they will have the opportunity to review prior to the meeting. For referrals with extensive amendment revisions additional review time will be provided.

1. Financial Report

Mr. Nielsen presented the Financial Statements for the period July 1, 2008 through June 30, 2009. By motion made by Mrs. Phillips, seconded by Mr. Williams the Agency voted to approve the Financial Statements.

The motion carried.

2. Draft Contract for Agency Auditor

The contract for David P. Zuber, CPA to perform the Agency audit for FY2008-09 was reviewed by members. By motion made by Mr. McPadden, seconded by Mr. Jones, the contract was approved with minor revisions. Also, the Board requested the Executive Director to obtain Mr. Zuber's hourly rate.

The motion passed.

3. Computer Equipment

By motion made by Mr. McPadden, seconded by Mrs. Phillips, the Agency authorized an expenditure of up to \$8,000 to purchase four (4) computers and investigate purchasing a server to store all files with shared office access and off-site back-up.

The motion carried.

4. Status and Progress of Agency Planning Studies

Mr. Nielsen presented and a discussion period followed.

5. American Recovery and Reinvestment Act - CT Initiatives

Mr. Nielsen provided members with an updated summary of projects funded to member towns under the AARA.

6. Disposition of Old Copier

By motion made by Mr. Giaquinto, seconded by Mrs. Kelly, the Board authorized the Executive Director to donate the Agency's old copier to a non-profit Agency.

III. Regional Referrals

Newtown #146: Article XI, Section 11.01: Special Exceptions

By motion made by Mr. Giaquinto, seconded by Mrs. Phillips, the Agency voted to support the Newtown #146 because it involved minor changes and had no regional significance.

The motion passed.

Westport #268

By motion made by Mrs. Kelly, seconded by Mr. Giaquinto, the Agency voted to support Westport #268 because it involved minor changes and had no regional significance.

The motion passed.

Newtown #147

By motion made by Mr. Chory, seconded by Mr. Williams, the Agency voted to support Newtown #147 because it involved minor changes and had no regional significance.

The motion passed.

IV. Other Business

1. The Personnel Policy Review and Update Committee will meet on August 19, 2009, 6:00 pm in the GBRPA Conference Room.

Committee Members:

Anne Phillips
Peter Neary
Mike Giaquinto
Ray McPadden
Guy Rocco

2. The Executive Director will contact member towns reminding them to adjust Agency member terms to coincide with Agency By-laws.

By motion made by Mr. Jones, seconded by Mrs. Phillips, the meeting adjourned.

Respectfully submitted,

Laurie Goodsell, Secretary